



	School name:	St Bridget's C of E Primary School	Meeting of:	The Governing Body
	Date/time:	13 <sup>th</sup> May 2014 6.30pm	Present:	Dr A Bates (AB) Mr N Ledingham (NL)- arriving late Mr N Le Feuvre (NLF) Rev J Bleazard (JB) Dr S Darby (SD) Miss K Hanson (KH) Mrs S Lea (SL) Mrs S McHattie (SMcH) – leaving 8pm Mrs C King (CK) Ms A McDonald (AMcd) Dr Alex Owen (AO) Dr J Jones (JJ)
	Apologies:	Mr F Price (FP) Mr A Hughes (AH) Mr J Such (JS) Mrs J Connah (JC)	Others in attendance:	Miss S Marriott (clerk) – Clerk to the Governors Mr R Brown (RB)– Deputy Head
	Opening Prayers by Rev Bleazard			
	The chair opened the meeting at 6.30pm			
	Agenda Item		Action	By whom
1.	<b>Apologies</b> As above			
2.	<b>Declaration of Business and Pecuniary Interest</b> None declared			
3.	<b>Minutes from Full Governors' Meeting March 4, 2014</b> SMcH raised three minor corrections for the minutes. Chair asked if all present at the meeting were happy with the changes, all present were.		update and repost to VLE proposed: SMcH Seconded: SL	clerk
4.	<b>Matters Arising from the Minutes</b> <ul style="list-style-type: none"> <li>P2 - Ring O Bells get together , SL gave her apologies</li> <li>P3 - Free school meals for FS &amp; KS1, NLF confirmed that LA funding was to be £2.30 which was in line with our current price.</li> <li>P4 - NLF confirmed that we have now received our allocation for FS new starters (Sept 2014) there are to be 30 in each class.</li> </ul>			

5.	<b>Notification of AOB</b> <ul style="list-style-type: none"> <li>• 3 year development plan.</li> <li>• Christian Worship policy</li> </ul>			
6.	<b>SACRE</b> AB advised the meeting that this was the Standing Advisory Council for Religious Education, which is in Wirral. Governors should be aware of the council and be aware that they are available for governors to contact and/or to attend their meetings. Next meeting to be tomorrow, 14 <sup>th</sup> May at 4pm, Stanley School Pensby.	SD offered to attend		
7.	<b>Headteachers Report (on VLE)</b> NLF High-lit the following point; <ul style="list-style-type: none"> <li>• Our status as a teaching school; we are already involved in training and support for 6+ schools together with building business alliances to provide services to local schools.</li> </ul> Q: AB asked about research and development A: NLF gave a full explanation			
8.	<b>Special Education Needs – new arrangements</b> FP not present RB requested that this matter be deferred to the next meeting for a full presentation RB briefly explained to the meeting that the new SEN provision was now in draft mode, with the headlines to be covered at the next curriculum meeting. These included; <ul style="list-style-type: none"> <li>• SEN support now to cover 0 to 25 years (formally 18 years)</li> <li>• A school offer now has to be put together</li> <li>• Parents now have more say in how the money is spent</li> <li>• Explanations to parents about how provisions effect their child’s learning, NLF explained that St Bridget’s were already doing this</li> <li>• School action and school action plus will no longer exist</li> </ul> Q: AB asked if this effectively gave the parents a shopping list of provisions available to their child(ren) and could we work this into groups of children? A: RB said that he would need to talk through options with parents to work out both best advice and how we could best work it into the school day Q: AB asked if this is currently for children with statements and would it begin in September A: RB confirmed this was the case	Deferred	FP	Full Gov3.7.14

9.	<p><b>Governance – see Ofsted Questions – VLE</b> hand-out RF1054</p> <ul style="list-style-type: none"> <li>• AB talked about the questions on the sheet, governors present had a general discussion about this.</li> <li>• AB pointed out that from time to time, as governors, the needed to look at how they would approach this.</li> <li>• AO commented on the need to keep aware</li> </ul> <p>Q: SD asked if someone was able to help her enhance her knowledge A: NLF explained to all present that if they had a question they should just ask and he welcomed visits from the governors to find out about school.</p> <ul style="list-style-type: none"> <li>• AB re-enforced that the Governors were a team and no one person needed all the answers.</li> </ul>	Return completed forms to Clerk in time for an analysis to be done for the next meeting 3.7.14	All governors	Monday 2 <sup>nd</sup> July 2014
9.	<p><b>Minutes from;</b> <b>Curriculum 25.2.14</b></p> <p>AB reported that one of the main discussions at the meeting was about the new literacy (reading books) provisions for KS2 and he congratulated both CK and Miss Yates. Miss Yates had joined the meeting on 29.4.14 to update the committee.</p> <p>Q: AMcD asked why children waited until KS2 to have these books available to read A: NLF and SMcH explained that it was due to the reading breath and content of the books. CK further commented that the bottom end of the books were now more transitional. RB commented on the great access to free reading now as the books were more appropriate for this</p> <p><b>Curriculum 29.4.14</b></p> <p>The committee had looked through the following policies prior to the meeting;</p> <ul style="list-style-type: none"> <li>• Calculations policy was now on the VLE (with parent access)</li> <li>• Race equality has been adapted with regards to the relatively low numbers however, if issues arose they were dealt with within the correct guidelines NLF gave the meeting some examples of this</li> <li>• Homework, Parents can view this on the VLE</li> <li>• G &amp; T school identify and encourage skills and talents that children in school have both in and outside the school day</li> </ul> <p>Q: SMcH asked if children still received invites to G &amp; T events A: SL &amp; RB both commented that they were invited however the uptake was very poor. NLF further</p>			

	<p>commented that we encouraged links with senior schools for level 6 work</p> <ul style="list-style-type: none"> <li>The new Pupil tracker system had been introduced to the curriculum committee and NLF had given a brief visual look at this to the meeting</li> </ul> <p>Q: AMcD asked if governors were going to be trained on this</p> <p>A: NLF said that he was planning an opportunity for this.</p>	Pupil tracker overview for Governors	NLF	Sept 2014
	<p><b>Finance 7.3.14</b></p> <p>NL advised the meeting he had nothing to add to the minutes as they were self-explanatory and invited any questions governors may have.</p> <p>Q: AB asked if school were signing up to EQ for another year</p> <p>A: NLF confirmed that to enable a status quo for another year we were and also commented that he EQ manager was very upbeat about their services for the coming year</p> <p>8.00pm CK left the meeting.</p> <p>Q: AB asked if the monies from the school fund and PA were now allocated to the right areas</p> <p>A: NL confirmed this was the case</p>			
	<p><b>Personnel &amp; Staffing 6.5.14</b></p> <p>SMcH advised the meeting that she had nothing to add to the minutes</p> <p>AB thanked all the governors that had giving their advice/comments on the recent teachers strike action</p> <p>SL wished to thank the staff concerned for advising the governors of their intentions which allowed them to make informed decisions</p> <p>8.05pm SMcH left the meeting.</p>			
	<p><b>Health &amp; Safety</b></p> <p>SL commented that there hadn't been a meeting however the committee have been looking at Risk Assessments</p>			
	<p><b>Christian Ethos</b></p> <p>This meeting has been re-scheduled for 6.6.14</p>			
10.	<p><b>Report on Governor Visits</b></p> <p><b>Science visit – AB</b></p> <ul style="list-style-type: none"> <li>AB confirmed he had, had a meeting last week with Mrs Johnson to discuss changes in the science curriculum. Notes from this meeting were to follow.</li> <li>There had been no other governor visits, AB encouraged the governors to visit school and briefly talked about the importance of doing this.</li> </ul>	<p>Notes from the meeting AB &amp; EJ</p> <p>Arrange school visits</p>	<p>AB</p> <p>All governors</p>	

11.	<b>Governors' Reports on Training</b> <ul style="list-style-type: none"> <li>KH asked governors to email her when they had completed any training so that she could keep up to date on this</li> <li>KH to update governors on online training in September</li> </ul>			
12.	<b>Wirral Governors' Forum</b> <ul style="list-style-type: none"> <li>KH was unable to attend the meeting on the 29.4.14 but would be at the meeting on 17.6.14</li> </ul>			
13.	<b>Any other Notified Business</b> <ul style="list-style-type: none"> <li>Finance committee wanted to raise governor awareness of the 3-year development plan.</li> <li>Christian Worship policy</li> </ul>	Copy of the plan was given to all present Copy given to all present	All gobs to review	Full Gobs meeting 1.7.14

AB closed the meeting and thanked everyone for attending.

Closing prayers led by Rev. Bleazard

Meeting Closed at: 8.20pm

Minutes approved by the Chair of Governors:

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Date: \_\_\_\_\_