



	School name:	St Bridget's C of E Primary School	Meeting of:	The Governing Body
	Date/time:	1 st July 2014 6.30pm	Present:	Dr A Bates (AB) Mr N Ledingham (NL)- arriving late Mr N Le Feuvre (NLF) Rev J Bleazard (JB) Dr S Darby (SD) Miss K Hanson (KH) Mrs S Lea (SL) Mrs S McHattie (SMcH) – leaving 8pm Mrs C King (CK) Ms A McDonald (AMcd) Dr Alex Owen (AO) Mr J Such (JS)
	Apologies:	Dr J Jones (JJ) Mr F Price (FP) Mrs J Connah (JC)	Others in attendance:	Miss S Marriott (clerk) – Clerk to the Governors Mr R Brown (RB)– Deputy Head
	Opening Prayers by Rev Bleazard			
	<p>The chair opened the meeting at 6.35pm – Remembering Alun and his great contribution to St Bridget's over many years. Alun's funeral is to be at 2pm on Friday 5th July at St Bridget's church all are invited to attend. AB also congratulated CK on completing her Teaching Assistant training.</p>			
	Agenda Item	Action	By whom	By when
1.	Apologies As above			
2.	Declaration of Business and Pecuniary Interest None declared			
3.	Minutes from - Full Governors' Meeting May 13, 2014 AB asked governors present if they had any alterations or corrections for the minutes. There were none reported. Chair asked if all present at the meeting were happy with the changes, all present were	Proposed: KH Seconded: CK		
4.	Matters arising AB briefly mentioned the following: <ul style="list-style-type: none"> SACRE - SD attended, to be covered later in the meeting SEN – RB to cover later in the meeting Ofsted questions – to cover later in the meeting 			

[illegible]

	<p>progress in KS1 and KS2 and appear ready for a new Headship, NLF confirmed that he had now finished his work with St Matthews</p> <ul style="list-style-type: none"> Chess club results have been phenomenal and Mr Hanson (chess club leader) was off to the National Final in London with five of our players (and their parents) <p>NLF also informed the governors that one of our curriculum enrichment leaders 'Mr Bike It' Simon had unfortunately passed away NLF commented on his dedication to the 'Bike It scheme and Simon's rich influence in delivering this. Mrs McCarthy and Miss Cotterell would be attending his funeral on Friday</p> <ul style="list-style-type: none"> Whole School photograph was to be taken in the next week New classroom build was getting closer to being approved <p>Q: JB asked what the time frame was likely to be for this</p> <p>A: AB/NLF thought it would be next summer</p>			
7.	<p>Special Educational Needs – new arrangements – RB</p> <p>AB commented that although this had already been covered he had asked RB for an update/review</p> <p>RB explained that from September 2014 the SEN code of practice will changing and high lit the following points;</p> <ul style="list-style-type: none"> School accretion and school action plus would no longer exist, the child's needs would just be SEN Children who had a statement of SEN would now have an allocation of funding which could be used purely in school but parents could opt for services outside the school. School would make an offer of an Education Heath Care Plan to the parents which would (as it is now) be discussed with the parents and a plan draw up for each child i.e. the parents will have more say (if necessary) in how the funding is spent If parents wished to take over their child's budget they would have to justify their reasons/choices Schools would need to have an 'offer of help' posted on their website with the list of services/provisions they could offer – School Offer Tab There is a 3 year period to transfer existing children with SEN provision onto the new system SEN provision would now be from 0 to 25 years <p>A discussion arose amongst the governors with regards to the above</p> <p>AB thanked RB for such a succinct description of the coming changes</p>			

	FP joined the meeting at 7.35pm AB updated FP on SEN			
8.	School Development Plan VLE AB had presented this at the last meeting and this had now been reviewed by NL at the Finance Committee meeting. However, he wanted to bring to the meetings notice that the current plan was nearing a discussion arose on how the governors could make this a more formal matter. AB Proposed to NLF that a draft went to relevant committees with the information to be drafted by the committee meeting	NLF to have a draft Development plan to be handed out	NLF	the next governors meeting
9.	Ofsted Questions VLE AB thanked the governors who had completed the form and returned it for the clerk to produce an analysis. He commented that all governors in time would obviously improve on their knowledge and this would be done by sitting on various committees and by visiting school AB did a quiz with governors present on some of the questions			
10.	Reconstitution of the Governing Body AB this had been discussed previously but agreed to leave things as they were. It was now going to be mandatory to reconstitute by September 2015, AB just wished to inform the governors of this and ask them to think about the following points; <ul style="list-style-type: none"> • Should we be smaller & leaner • Scale down to a productive core AB pointed out that if we did do this we were able to co-opt help as and when we required in the form of associate governors NLF proposed that we consider amalgamating committees to reduce the number of meetings but possibly increase the matters dealt with at the meetings Q: JB asked if there were discussion papers available around this issue A: AB suggested TEN governors etc. SD commented that we would still have to consider the skill sets that we needed A brief discussion amongst the governors present arose	All governors to consider and discuss at future meetings		
11.	Reports from Committees: Curriculum 20/06/14 VLE AB reported that; <ul style="list-style-type: none"> • He had raised a letter to the returning officer re using the Church centre for voting for the clerk to send out • AO wished it noted that she had given her apologies for the meeting 	Clerk to send out Clerk to update mins		

	<p>Finance 13/06/14 VLE</p> <p>NL advised the meeting;</p> <ul style="list-style-type: none"> • The budgeted £9k loss has been turned into a £40k surplus and he wished to congratulate NLF on achieving this • Reserves were now £69k which was a very healthy position for us to be in. NLF further commented on the this as a sensible surplus for our school <p>Q: JB raised concerns that staff were being put in a position of working harder and the on-going effects this could have on their work/life balance</p> <p>A: NLF accepted this a fair point that he should monitor/keep in mind</p>			
	<p>Personnel 06/05/14 VLE</p> <p>SMcH high lit the following points;</p> <ul style="list-style-type: none"> • Staff sickness had been negligible • Harmonisation, the final hours owing were to be paid and this had been agreed with Finance committee • NLF was starting two apprentice teachers for a year from September 2014 <p>Q: AB asked what the cost would be</p> <p>A: there was no cost to school</p> <p>Q: FP inquired what their status would be after their year with us</p> <p>A: they would hopefully be NQT</p> <ul style="list-style-type: none"> • Mr Biggins was taking over some of Mr Philips roles i.e. music co-ordination • Miss Drew was now strengthening the midday force 			
	<p>Health & Safety 27/06/14</p> <p>Minutes to be available on the VLE at a later date as the meeting has only just taken place</p> <p>SL confirmed that risk assessments had been carried out</p> <p>NLF has taken on a new grounds maintenance contract which is proving to be more efficient and less expensive than the LA</p>			
	<p>Christian Ethos 06/06/14 VLE</p> <p>JB advise that this had been an end of year meeting discussing;</p> <ul style="list-style-type: none"> • Collective Worship • Pentecost -service and the good elements of this • Improvement plans for next year • Details of/for assemblies <p>NLF asked if they might ask for some help from church members with regards to playing the piano in school</p>	NLF & JB		

12.	Reports on Governor visits Maths Nick Ledingham VLE NL commented that his report covered all his points SACRE Sue Darby VLE Report had been written and was on the VLE SD asked if the governors wished her to continue attending meetings, AB asked if she thought this would be helpful and SD agreed it would and she would attend as and when necessary/helpful Literacy Ali McDonald VLE AMcD commented that Miss Yates had been very helpful in getting her up to speed , notes from the visit were on the VLE			
13.	Governors' reports on training SL still waiting for Finance training course			
14.	Wirral Governors' Forum KH had attending the meeting of 17.6.14 she updated the governors on the following matters; <ul style="list-style-type: none"> IT - we compare very well with regards to statutory requirements, an audit was offered at the meeting Reconstitution of Wirral Governors Forum was discussed. Wirral is seen as a leading governing body in the UK 	Mins from the meeting to be emailed to Clerk to be posted to VLE	KH & Clerk	
15.	Any other notified business NLF suggested the governors considered the possibility of pupil premium incentives to encourage parents to register for example; <ul style="list-style-type: none"> Free school Trips Help with uniform cost NLF reminded the governors about the Year 5/6 play, if governors would like to come either let him or the clerk know so that seats could be reserved			
16.	Date and time of next meeting: Tuesday October 7, 2014 – 6.30	Proposed by: NL Agreed by: All		

AB closed the meeting and congratulated the Teachers and staff of the school for all their efforts in maintaining an 'outstanding school'

Closing Prayers led by: Rev Bleazard

Meeting Closed at: 8.45pm

Minutes approved by the Chair of Governors:

Date: _____