



	School name:	<b>St Bridget's C of E Primary School</b>	Meeting of:	<b>The Full Governing Body</b>
	Date: Time:	4 <sup>th</sup> March 2014 6.30pm	Present:	Dr A Bates (AB) Mr N Ledingham(NL) Mr N Le Feuvre(NLF) Rev J Bleazard (JB) Mr F Price (FP) Mrs S Darby(SD) Miss K Hanson (KH) Mrs S Lea (SL) Mrs J Connah (JC) Mrs S McHattie (SMcH) Mrs C King(CK) Mr J Such(JS) Ms A Mcdonald(AM) Mrs A Owen(AO)
	Apologies:	Miss S Marriott (clerk) Mr A Hughes (AH)	Others in attendance:	Mr R Brown(RB) Mrs E Johnson

	Agenda	Action	By Whom	By When
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<b>1.</b>	<b>Apologies</b> As above			
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<b>2.</b>	<b>Declaration of Business and Pecuniary Interest</b> None declared			
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<b>3.</b>	<b>Minutes from the Full Governors' Meeting December 2013</b> Chair asked the meeting if they were happy with the minutes. All governors present were.	Proposed – KH Seconded -CK		
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	<p>A: NLF agreed that this has to be monitored carefully however he did not feel that we were overstretching ourselves</p> <p>EJ felt it was manageable at the moment</p> <p>SL reassured the governors that the staff would speak up if any problems</p> <p>Q: FP How long can the St Matthews school fail?</p> <p>A: NLF becoming an academy has stalled this</p> <p>Q: PS How many schools form the bid?</p> <p>A: NLF 6 – 7</p> <p>Q: FP is the diocese in support of academies?</p> <p>A: AB not necessarily but they have been forced with regards to St Matthews</p> <p>Q: AB asked NLF if he could explain the new tracking system</p> <p>A: NLF explained that it involved;</p> <ul style="list-style-type: none"> <li>• access from home</li> <li>• Better at target tracking</li> <li>• Identifies groups of children</li> <li>• Also is set up for the new Curriculum</li> </ul> <p>EJ feedback about Science developments;</p> <ul style="list-style-type: none"> <li>• Scrutiny of work</li> <li>• Good range of opportunities</li> <li>• Different recording methods</li> <li>• Improvements reliance on photocopied sheets with be addressed in the new curriculum</li> </ul> <p>NLF gave the governors an update on the Cross country team (non-Deeside)</p>			
<b>7.</b>	<p><b>Rights Respecting Schools Award</b></p> <p>AB shared with the governors that St Bridget's has received the Level 1 RRS Award</p> <p>NLF gave some feedback to the meeting on the award</p>			
<b>8.</b>	<p><b>Free School Meals</b></p> <p>AB informed the meeting that from September 2014 all KS1 children would receive Free School Meals. NLF explained that the schools consultants have given us recommendations but these are based on estimates; at this stage there would be a probable increase in numbers for school dinners from 250 to 300 children a day.</p>			

	<p>This would mean we would need another member of staff or we would need to increase existing staff hours. NLF confirmed that the new fridge for the kitchen had now been purchased</p> <p>Q: JS enquired whether school has an allocated meal time</p> <p>A: NLF explained that there is no controlled time limit for how long lunches can take</p>			
9.	<p><b>Lettings Policies/Agreements</b></p> <p>NL confirmed to the meeting that this is in hand</p>			
10.	<p><b>Admissions Arrangements for 2014/2015</b></p> <p>School do not have control this issue as it is all done by the Local Authority</p> <p>Q: AM enquired as to whether we have any idea of numbers for September?</p> <p>A: NLF explained that the LA hadn't yet sent through the allocations but we should know in the very near future</p>			
11.	<p><b>Governors' Report on Training-evaluation from (KH)</b></p> <p>KH introduced a new form that she has created to evaluate training attended by governors. The form was shared with the members at the meeting.</p> <p>Q: AB asked if the new governors had attended training, they hadn't as yet.</p> <p>JS reported that he has done online training through TEN governors</p> <p>Q: SM asked what happens when Acre Lane goes</p> <p>A: NLF said that they plan to move Training to Hamilton Building</p> <p>SD gave some feedback course on the course she had recently attended, highlighting that there were plans to bring out an iPad app for Modern Governor.</p> <p>Q: CK asked if governors needed to let KH know what training they planned to attend</p> <p>KH explained that she only needed to know the training that governors had actually attended</p>	<p>Look into online training and circulate</p>	<p>KH</p>	

<b>12. Wirral Governors Forum</b> KH reported that there hadn't been a meeting since last full Governors.			
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<b>13. Minutes from:</b>			
<b>Finance Meeting – NL</b> NL reported to the meeting that there hadn't been a Finance meeting since the last Full Governors. The next planned meeting was scheduled for this Friday 7 <sup>th</sup> March 2014			
<b>Personnel &amp; Staffing Minutes – 12.11.13</b> SMcH brought the following points to the governors notice; <ul style="list-style-type: none"> <li>Re: point 2 this member of staff is now much better</li> <li>The new Kitchen Cashier is due to start however we are waiting on her 2<sup>nd</sup> reference</li> </ul>			
<b>Curriculum 25.2.14 – AB</b> AB reported that the last meeting had been on 25.02.14 however, he is waiting for the minutes to be completed. He reported on the following points from the meeting; <ul style="list-style-type: none"> <li>AB talked about the relationship between the school and PA. NLF agreed that there was a need for school to help create an inclusive feel</li> <li>CK had reported on reading in school and there had been a discussion about the KS2 books/resources i.e. the need to renew these resources</li> </ul>	NLF  NLF/ VY		
<b>Health &amp; Safety 20.1.14</b> SL reported on the following points; <ul style="list-style-type: none"> <li>Work is in hand on KS2 playground</li> <li>H &amp; S visit is taking place tomorrow</li> <li>PE storage units will be ordered</li> </ul>			

<b>14. Date and time of next meetings:</b> Tuesday May 13 <sup>th</sup> at 6.30pm Tuesday July 1 <sup>st</sup> at 6.30pm			
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<b>15. Items for Consideration</b> None declared			
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16.	<p><b>Any Other Notified Business</b></p> <p>JB reported on the minutes from the Christian Ethos Meeting 13.01.14 highlighting the following points;</p> <ul style="list-style-type: none"> <li>• policies are somewhere in the system</li> <li>• the Posada Lent celebration had been a success</li> <li>• weekly themes and actions</li> <li>• Easter experience will happen again</li> </ul> <p>JS shared an idea of Christian addition to the school motto. Possible wordings were discussed, and the Christian Ethos Committee will consider a proposal for wording.</p> <p>Communication Team reported that the general feeling is that this committee has run its course</p> <p>CHAOS the agreement has been looked into with the diocese</p>	To be discussed by staff and returned to by Ethos Committee		
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Closing prayers led by - Father John  
JC left the meeting at 8.30pm

Meeting Closed at: 8.35pm

Minutes approved by the Governing Body on .....

Signed by the Chair of Governors .....