



Action

ST BRIDGET'S CHURCH OF ENGLAND PRIMARY SCHOOL (CONTROLLED)

Minutes Of The Meeting Of The Governing Body

Date and Time of Meeting 7 October 2014 at 6.30pm

0.0 Welcome

Chair (Andy Bates) Opened the meeting at 6.35pm.

NLF again remembered Alun Hughes and his great contribution to St Bridget's over many years.

Opening prayers were led by Rev John Bleazard.

1.0 Attendance/Apologies

Present

Dr A Bates (AB)
Mr N Ledingham (NL)
Mr N Le Feuvre (NLF)
Rev J Bleazard (JB)
Dr S Darby (SD)
Miss K Hanson (KH)
Mrs S Lea (SL)
Mrs S McHattie (SMcH)
Mrs C King (CK)
Ms A McDonald (AMcD)
Dr Alex Owen (AO)
Mr F Price (FP)
Mrs J Connah (JC)
Mr J Such (JS)

Apologies

Not present - Dr J Jones

In Attendance

Miss S Marriot (SM) – Clerk to the Governors
Rob Brown (RB) – Deputy Head

2.0 Election of Chair, Vice Chair, Committees and Terms of Reference etc

2.1 Election of Chair and Vice Chair

Meeting passed to the Clerk for voting Chair and Vice Chair.

Nominations received;

- Chair – Mr N Ledingham
Nominated by Dr A Bates
- Vice Chair - Dr A Bates
nominated by Mrs S McHattie

Show of hands vote was taken for both nominations

Voting was unanimous; both parties accepted their new positions.

New Chair Mr Ledingham took over the meeting; NOL thanked the governors for voting for him commenting that it was an honour and he would endeavour to work very hard in his role as Chair over the coming year. NL thanked AB for his huge contribution as Chair for the last 4 years and for bringing the school through the Outstanding Ofsted result

2.2 Headteacher Governor

NL asked NLF asked if he was happy to continue as Headteacher governor, NLF confirmed that he was.

2.3 Declaration of Business and Pecuniary Interests

None declared. New Declarations given to all governors to return at the end of the meeting.

All forms returned 7.10.14

2.4 Committees Established by the Governing Body and Appointment of Nominated Governors

- Governors had previously received and responded to requested for this
- Chair reviewed each committee and clerk noted the members for each
- Nominated governors and subject governors were amalgamated and renamed Curriculum governors
- Reminders given to Governors of committees to arrange first and subsequent meetings. NL suggested that meetings be set full year and that there were at least two weeks prior to a full governors meeting to allow time for the minutes to be produced.
- The Clerk was asked to produce new lists and to post these to the VLE.
- The Clerk was asked to send details of School Curriculum meetings to those concerned.
- The Governors were asked to advise the Clerk as soon as possible of future meeting dates.

Clerk

Clerk

NLF / Clerk

All Governors where applicable.

2.5 Terms of Reference of the Governing Body

- Copies of the previous terms had been made available to governors
- NL asked governors if they had any updates or comments
- AB raised his concerns about the wording in point 5. This

was discussed at length and concluded that it should remain as it is but to be reviewed at relevant committee and returned to governors for update.

3.0 Minutes of the Previous Meeting

NL asked governors present if they had any alterations or corrections for the minutes. There were none reported. Chair asked if all present at the meeting were happy with the changes, all present were. It was proposed by JC and seconded by AB that the minutes be accepted as a true record.

3.1 Matters Arising

NL briefly mentioned the following:

- New draft of the 3 year development to be sent to governors
JB was asked if the church had managed to find any piano players. JB confirmed that he had, had a couple of offers.

4.0 Head Teacher's Report

NLF review the headlines of his report commenting on the following;

- There had be no racist incidents
- The Headteachers primary cluster was proving to be very successful, they had be discussing service level agreements/joint ventures

Q: JS asked what geographic area this covered

A: NLF responded that it was Wirral C of E Schools

Q: AB enquired whether this included any senior schools

A: NLF confirmed that at present there were 13 primary and 1 senior school

Q: JS asked if the schools were all C of E

A: NLF confirmed they included;

1. C of E Heads
2. Pensby cluster (schools direct)
3. Teaching school, Greasby Our Lady of Pity

AB commented that we have to consider what EQ are offering this school year

Questions raised;

- NL is there Human Recourses support
 - Diminishing Governors support
- NL thanked NLF

5.0 Reports from Committees

5.1 NL asked Governors to produce written reports relating to meetings and school visits etc.

5.2 Finance Committee 6.10.14

Minutes to follow however, the meeting covered

- Lettings update
 - Milk & School Diners update
 - Training Autumn 2014
- NLF advised that he was working on the New 3 Year Development Plan to post to the VLE when complete & send Clerk a copy to circulate with the minutes

NLF / Clerk

6.0 Governors' Reports on Training

KH advised governors again that she was the training co-ordinator and asked governors to advise her when they had completed any new training.

NL asked if KH/Clerk could advise the new Finance Committee when training was available

KH / Clerk

SD reported on training she had attended;

- Role of the Governing Body ; this had been a good step on from Induction training
- Handling School Complaints; this had been very interesting and helpful

NL thanked SD for attending the training as this was most helpful to the governing body

NL encouraged governors to attend training sessions this was reiterated by AB who reminded governors that they could also do the online training. JS commented that he had done this quite successfully and also recommended this as an option

All

KH agreed to recirculate all the training currently available (and future training as available)

KH

7.0 Wirral Governors' Forum

KH reported that the forum had not met yet however, she would be attending the next meeting

8.0 Local Authority Agenda Items

8.1 NL raised the following points (as per LA guidelines);

- Declaration of Interest forms to be returned tonight to the clerk
- The new regulations of the Constitution of Governor's (we have the coming 12 months to do this) AB to lead the governors through this with a global discussion about the size and make up of governors at the next meeting
- AB to circulate email again document to be sent to Clerk to circulate.
- Headteacher wellbeing to be continued by JB. AB commented that this was already a standing item with the Personnel Committee
- SEN Disability Amendments; FP has attending a meeting about this
- Health and Safety – no comments raised

9.0 Any Other Notified Business

- 9.1** AMcD raised the point that school might consider marking specific land marks in school for example; Y2 children have a graduation to KS2 to mark the occasion.
A discussion arose amongst the governors with the following points;
SL explained that we try not to separate the infants and juniors as such they are just progressing through school
RB further explained that we currently have a buddy scheme and visits to the new classes etc to prepare Y2 for the move to Y3

Matter to be discussed at KS meetings and reported at curriculum meeting.
Relevant Governors

9.2 Bronze Kite Mark

- KH received notification from Miss Bowler during the meeting that St Bridget's have received the Bronze Kite mark for sports and the school athletics teams had won tonight's heat
The governors extended they congratulations to Miss Bowler and the team

- 9.3** JB congratulated Rev Mike Loach on his position as the Vicar of Christchurch Higher Bebington. The governors wished him luck in his new post and thanked him his great contribution to St Bridget's

- 9.4** NL reminded governors to advise the clerk of the following;
CRB updates, Profiles updates

- 9.5** Forthcoming PA events; AGM & Quiz night 17.10.14 and Christmas Fair 29.11.14

- 9.7** AB reminded the governors of the collection for Alun Hughes

Relevant Governors

10.0 Conclusion

Closing prayers were led by Rev John Bleazard.
The meeting closed at 8.45pm

- 10.1** Date and time of next meetings:-
Tuesday 2 December 2014 at 6.30
Tuesday 17 March 2014 at 6.30
Tuesday 5 May 2015 at 6.30
Tuesday 7 July 2015 at 6.30
Tuesday 6 October 2015 at 6.30

Minutes approved by the Chair of Governors:

Date: