



School name:	St Bridget's C of E Primary School	Meeting of:	Full Governors
Date/time:	Tuesday 16 th May 2017 6.30pm	Present:	Dr S Darby (SD) Mrs J Connah (JC) Dr A Owen (AO) Mrs K Nickson (KN) Rev J Bleazard (JB) Mr N Le Feuvre (NLF) Mrs C King (CK) Mrs I Longmore (IL) Mr K Chappell (KC)
Apologies:	Mrs A Waring (AW) Mrs S Lea (SL) Mr A Eckford (AE) Mrs S McHattie (SMcH) Mr F Price (FP)	Others in attendance:	Miss S Marriott (Clerk) Mrs E Johnson (EJ) Mr R Neal (RN)
Agenda Item			Action
1.0	Welcome and opening Prayers JB SD opened meeting at 6.30pm Prayers lead by JB SD advised that we have our two new Parent Governors who are due to commence from our next Full Governors meeting on 4 th July 2017 <ul style="list-style-type: none"> • Victoria Cassidy – mentor KC • Kevin Crawford - mentor AO SD verified that AMcD had decided not to stand again, she thanked AMcD on behalf of all the governors for the work she has done for us		
2.0	Attendance and Apologies As above		
3.0	Declaration of Business or Other Interests not already declared None declared		
4.0	Minutes of the Previous Meeting 7th March 2017 SD asked governors if they agreed these were a true account of the meeting. All governors present were happy with the minutes Proposed: KN Seconded: JC		
5.0	Matters Arising SD asked governors if they had any matters arising, there were none SD reviewed the following points; <ul style="list-style-type: none"> • SD again thanked AMcD • New Parent Governors have mentors as are they have both started their induction to commence on 4th July 2017 • Update on appointment of assistant heads; NLF thanked the governors who had been at the Assistant Head interviews and confirmed that the candidates EJ and RN had been put through their paces by the interview panel and had risen well to the occasion. SD congratulated EJ and RN on their respective appointments and wished them luck in their new positions 		

	<ul style="list-style-type: none"> • Safeguarding Training is now complete for all staff members and governors currently in school • Skills audit one existing governor to complete this and the two new governors. The matrix analysis so far was reviewed by SD. <p>Governors held a brief discussion about this with the following conclusion;</p> <ul style="list-style-type: none"> • KC suggested governors had a discussion about the matrix questions, further suggesting we review the questions and produce our own questionnaire. KC and SM to get together to look at this • SD suggested we look at this again in the autumn term <ul style="list-style-type: none"> • SD re advised governors that the 20 questions was a governor's self-assessment. However should any member be unsure of how to review this to let her know and we can discuss this as a governing body anything you aren't sure ask and we can discuss • Chair 360 degree questionnaire were tabled by SD for governors to complete should they wish to do so • Chaos update; NLF advised that there is no immediate rush to change things as they have now achieved a Good Ofsted assessment. Their contract up for renewal in December and we have looked into HR issues. Conclusion; We are going to leave this until it naturally evolves with existing staff (not renew when the time comes) JB asked had we not agreed to review this later, NLF responded that we needed to put together a proposal • AO, JC & SD had met to discuss school strategic planning, they have started to look at this and how we go forward <p>SD asked governors if there were any further matters they wished to bring up, there were none</p>	KC/SM
6.0	<p>Headteachers Report</p> <p>Circulated prior to the meeting</p> <p>NLF reviewed his report highlighting the following;</p> <ul style="list-style-type: none"> • Year 6 SATS – the children were amazing. NLF gave a big thank you to the teaching staff too. • National leader work, NLF advised that his advisory work continuing and gave an in depth explanation of this for governors • Building work was slightly behind due to the weather. Discussing the possibility of them coming in through half term, this would give a predicted finish date for the building work of mid-August. After half term the following classroom changes are to be made to facilitate this; <ul style="list-style-type: none"> Mr Marriott with his Y1 class to move to Y6 classroom Mrs Johnson with her Y6 class to move to the IT suite • Roof repairs and removal of water tanks has been completed • Work on our new Quite Garden to commence during the half term break • School have passed the Health and Safety review 	

	<ul style="list-style-type: none"> NLF advised that he has begun to review the teaching staff allocations and this will be firmed up after half term St Bridget's have been invited to become a Maths No Problem school, promoting mastery in this. NLF gave a big thank you to RN for all his work in allowing school to achieve this. NLF and RN attending a conference in London tomorrow about this <p>Questions;</p> <ul style="list-style-type: none"> KC asked if the Headteachers report could add the first names of the staff. AO advised that she has sent SM copy of organogram and we are working on this. KC mentioned a PowerPoint organization chart that may be used AO asked what impact Mr Wilde and Mrs Wilde's retirement (peripatetic music teachers) would have on school. NLF advised that SM and himself are looking into replacements SD enquired about the school choir, currently being covered by Miss Smith. NLF advised that Mrs Carver was now back and may help with this role 	<p>NLF</p> <p>AO/SM</p> <p>NLF/SM</p>
7.0	<p>Reports from Committees</p> <p>Christian Ethos JB 23.3.17</p> <ul style="list-style-type: none"> JB noted that Rev Emma, Graham Crowley and JB were leading assemblies in school. They have now sorted a program of who will be assisting this for rest of the school year NLF and JB have sent out letter out to parents inviting children to communion classes in school. AO enquired when this would take place, NLF has proposed this would be in class time however EJ is looking into this before making the final decision. NLF added that this would most likely part of RE lesson JB talked about prayer meeting for school staff advising the proposed date was 14th June. However an invite would go out to all staff NLF to advise SM has been taking 4 different Y4 children to the church center's Wednesday coffee morning. This is proving to be very well received by both the children and the center <p>Personnel AO 15.2.17 & 24.2.17</p> <p>AO advised that both sets of minutes were on the governors website and noted the following points from the most recent minutes;</p> <ul style="list-style-type: none"> The committee had spent time talking about staffing for September and the nuances of this This coming Thursday school would be holding interviews for the following teaching vacancies <ul style="list-style-type: none"> 2 temporary teachers 2 permanent teachers <p>Currently there were 7 candidates on the shortlist which included 6 internal candidates for the full time positions</p> <p>NLF discussed the financial situation with governors with regards to the current staff vacancies</p> 	<p>NLF/EJ</p> <p>JB/NLF</p>

	<p>passwords for the prospective system should have gone out to governors. SD has talked to NLF about training for governors on this system.</p> <p>Conclusion; to we could do this at next meeting</p> <ul style="list-style-type: none"> • NGA GEL online training. SD asked governors if they had had a chance to look at this and whether they thought we should we go ahead <p>Conclusion;</p> <p>Agreed to buy this service. SM to look into this</p>	<p>NLF/SD</p> <p>SM</p>
10.	<p>Wirral Governors Forum KN/SD</p> <p>KN advised that this now appears to be called the Directors Briefing. SD and KN attended the last meeting and the notes from the meeting would be circulated and added to the governor's website by SM as soon as they are sent through. KN gave a brief overview of the content</p> <ul style="list-style-type: none"> • Update on Wirral Safeguarding • Ofsted update on DBS checks • Google search using ethnicity • Fosters Carers Young Person Centre plans; looked at this with EJ • Charges from United Utilities are hopefully to be brought in line with domestic charges meaning a 40% reduction 	SM
11.	<p>Chester Diocesan Education Schools Bulletin JB</p> <p>Already covered</p>	
12.	<p>Any Other Business</p> <ul style="list-style-type: none"> • Governors Social Meeting agreed for 27th June 2017 at the Ring O' Bells (after the school day has finished), new parent governors to be invited • Look at allocation of Chair and Vice Chairs for the coming school year. In turn Committees to look at meeting dates to allow time for SM to get minutes done prior to the next Full Governors meeting <p>Questions;</p> <ul style="list-style-type: none"> • IL asked about best time, SM advised that this would be easier to advise once the Full Governor dates had been set • AO asked if Spanish encroached on clerking hours etc NLF advised that he had discussed this with SM and agreed that the week prior to and the week of a Full Governors meeting SM would concentrate on Governors and Spanish would be cancelled 	<p>SM</p> <p>All</p>
13.	<p>Next Meeting</p> <ul style="list-style-type: none"> • 6.30pm Tuesday 4th July 2017 <p>SD thanked the staff on behalf of the governors for the use of the staff room</p> <ul style="list-style-type: none"> • Prayers with JB • N & EJ invited all governors to Y 6 performance on 12th or 13th July (6.30pm start) and asked governors to let SM know which performance the wished to attend 	

